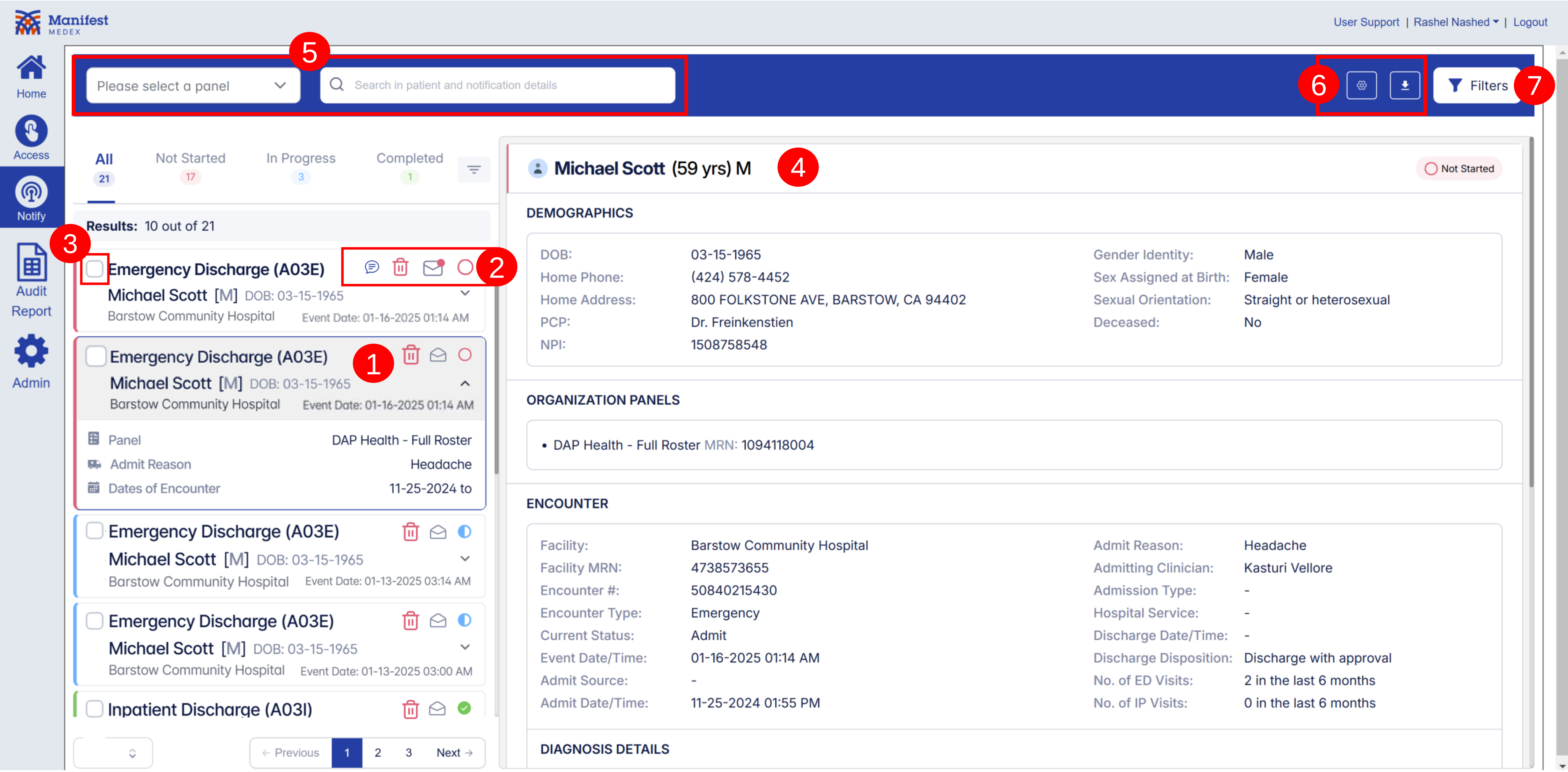
Manifest MEDEX

MX Notify Quick Start Guide

May 2025


Manifest
MEDEX
User Support | Rashel Nashed | Logout
Home
Access
Notify
Audit Report
Admin
5
Please select a panel
Search in patient and notification details
6
Filters
7
All 21
Not Started 17
In Progress 3
Completed 1
Results: 10 out of 21
3
Emergency Discharge (A03E)
2
Michael Scott [M] DOB: 03-15-1965
Barstow Community Hospital
Event Date: 01-16-2025 01:14 AM
Emergency Discharge (A03E)
1
Michael Scott [M] DOB: 03-15-1965
Barstow Community Hospital
Event Date: 01-16-2025 01:14 AM
Panel
DAP Health - Full Roster
Admit Reason
Headache
Dates of Encounter
11-25-2024 to
Emergency Discharge (A03E)
Michael Scott [M] DOB: 03-15-1965
Barstow Community Hospital
Event Date: 01-13-2025 03:14 AM
Emergency Discharge (A03E)
Michael Scott [M] DOB: 03-15-1965
Barstow Community Hospital
Event Date: 01-13-2025 03:00 AM
Inpatient Discharge (A03I)
← Previous
1
2
3
Next →
Michael Scott (59 yrs) M
4
Not Started
DEMOGRAPHICS
DOB: 03-15-1965
Home Phone: (424) 578-4452
Home Address: 800 FOLKSTONE AVE, BARSTOW, CA 94402
PCP: Dr. Freinkenstien
NPI: 1508758548
Gender Identity: Male
Sex Assigned at Birth: Female
Sexual Orientation: Straight or heterosexual
Deceased: No
ORGANIZATION PANELS
• DAP Health - Full Roster MRN: 1094118004
ENCOUNTER
Facility: Barstow Community Hospital
Facility MRN: 4738573655
Encounter #: 50840215430
Encounter Type: Emergency
Current Status: Admit
Event Date/Time: 01-16-2025 01:14 AM
Admit Source: -
Admit Date/Time: 11-25-2024 01:55 PM
Admit Reason: Headache
Admitting Clinician: Kasturi Vellore
Admission Type: -
Hospital Service: -
Discharge Date/Time: -
Discharge Disposition: Discharge with approval
No. of ED Visits: 2 in the last 6 months
No. of IP Visits: 0 in the last 6 months
DIAGNOSIS DETAILS

Function	Action
1 Notification Card	A notification summary displaying the event type, patient name and date of birth, the facility where the even occurred, and the event date and time. To see additional details, click on the notification card to see the panel name, admit reason, and dates of encounter displayed within the notification card. Clicking on the card will also display notification details on the right side of the screen.
2 Notification Card Actions	The following icons are displayed on the top right side of notification cards to provide a quick reference to the status of the notification, whether it's been read/unread, and if comments have been added. • **Comments** : If comments have been added to the notification, you will see this icon displayed. Hover over this icon to review the comments added. • **Delete** : Remove notifications from your list • **Read/Unread** : Unread notifications show a red dot on the envelope, and read notifications display an opened envelope. Click on the icon to mark as read or unread. • **Status** : Review and update the status of "Not Started, In Progress, and Completed."
3 Multi-Select	Select one or more notifications to update the statuses, mark as read or unread, or remove from your list.
4 Notification Details	The following notification details are displayed on the right side of the screen: • **Demographics**: The patient demographics such as name, date of birth, address, and more. • **Organization Panels**: The panels associated with the notification. If the patient is on more than one panel that is associated with your account, you will see all panel names displayed here. • **Encounter**: Encounter details related to the notification event. • **Diagnosis Details**: The diagnoses codes and descriptions related to the encounter. • **Comments**: Comments left by users. Note: all users within your organization associated with the panel will see comments added. • **Notification Audit**: A list of actions/changes applied to a notification status or comment.
5 Panel Selection & Search	To filter notifications by panel, click on the panel selection dropdown to select one or more panels. *Note: If you have one panel associated to your account, you will only see one panel name in the dropdown list.* To search in patient and notification details, click on the search bar and enter the search criteria.
6 Subscribing to Emails and Downloading Notifications	To subscribe to email notifications, click on the email setting icon . You will have the option to subscribe to all email alerts or select custom alerts specific to your organization's saved filters. Click on the download icon to download notifications in a CSV file.
7 Filters	Filter notifications on the following criteria: • **Event date**: Select a time interval (e.g., past hour, past 4 hours, etc.), single date, or date range. • **Gender**: Male, female, and/or other. • **Age**: Select a date range or enter an age input (e.g., equal to 24, less than 50, older than 45, etc.). • **Encounter Type**: Emergency, inpatient, outpatient, and/or COVID. • **Event**: Admit, Discharge, Registration, Transfer Outpatient to Inpatient, Transfer Inpatient to Outpatient, Cancel Admit, Cancel Transfer, Cancel Discharge. • **Facility**: Search and select a facility name. • **Advanced Filters**: Admit Reasons, Diagnosis Codes (DX), Primary Care Provider (PCP) Name, and Discharge Date. Save and reapply previously created filters or create a default filter that is always in place, even upon initial login. *Note: saved filters are at the panel level, meaning all users associated to your organization will have the option to create and save filters that will be viewable by all other users within your organization. Each organization can have up to 25 saved filters across all users.*