

# MX Access Quick Start Guide



## Home Page

MX Access provides 2-5 years of longitudinal health records for your patients including recent encounters, a list of all your patients' providers, and lab results from recent doctor visits from sources across California. You can use the information to identify and address gaps in care, lower the risk of adverse events, avoid duplicate tests and procedures, and improve patient care and follow-up. Keep reading to learn where to find the different functions on the two main screens, as well as how to navigate the different tools in the web version of this service.

6 User Support | Rashel P F Kostolansky ▾ | Logout

1 Search Recent Patients 5

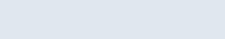
First Name: Terry  Middle Name:  Last Name: Burke  Gender:  DOB (MM/DD/YYYY):

MRN:  Facility:

[More Search Options ▾](#)

Select one or more matching patients. Only select more than one matching patient if you are certain they are the same person.

Search Results  3b

2	Identifiers	Name	Gender	DOB	Address	Info Types
<input type="checkbox"/>	1000101004 ...0001	Burke, Terry	F	10/06/1997	135 Main Street, Anytown CA 95814	4 
<input type="checkbox"/>	Barstow Community Hospital:B006022140859	Burke, Terry	F	10/06/1997	135 Main Street, Anytown CA 95814	
3a <input type="checkbox"/>	Arrowhead Regional Medical Center:M0031417	Burke, Terry	F	10/06/1997	135 Main St., Anytown CA 95814	
<input type="checkbox"/>	Dignity Health Documents:12345	Burke, Terry	F	10/06/1997	135 Main Street, Anytown CA 95814	

The homepage on MX Access displays **Patient Search**, **Recent Patients**, and your account settings. Here are the key functions to note on this welcome screen:

Function	Action
<b>1.</b> Patient Search	Search for patients by using their <b>demographics</b> or <b>MRN/Facility</b> .
<ul style="list-style-type: none"> <li>• Demographics</li> </ul>	The minimum search criteria for demographics is the patient's <b>First Name</b> (at least 2 characters) and <b>Last Name</b> (at least 2 characters). Click on <b>More Search Options</b> to enter additional demographic information.
<ul style="list-style-type: none"> <li>• MRN/Facility</li> </ul>	Searching for a patient using <b>MRN</b> requires selecting the associated <b>Facility</b> from the dropdown list. Payer users should search for patients using demographics only.
<b>2.</b> Patient Search Results	Up to 50 patients are returned by performing demographic patient search (searching by <b>MRN/Facility</b> will display only an exact match). For more accurate results, enter as much patient data as possible.
<b>3. a.</b> Select the Data Source	Choose to view a patient's full longitudinal record or select a specific data source, such as a particular facility. To see the full list of data sources that have created records for the patient, select the expand/minimize button  .
<b>b.</b> View Selected Patient Records	Select the record of interest by clicking on the checkbox next to the data source and then clicking <b>View Selected Patient Records</b> .
<b>4.</b> Info Types	The system displays the type of information each data source provides. Hover over the icon to see what it represents. Icons are available for: allergies, documents, problems/diagnoses, labs, medications, radiology, and vaccinations.
<b>5.</b> Recent Patients	A list of 20 of your most recently viewed patient records listed in reverse chronological order. Once the maximum number of patients is listed, the oldest viewed patient record (listed at the bottom) is dropped.
<b>6.</b> Account Details	Click on <b>User Support</b> in the upper right-hand corner to be brought to our "Contact Us" webpage. You will be asked to select a request type and include a description of your request. Click on your username to access your account profile. You can change your password and view your account details. Click on <b>Logout</b> to sign out of the MX portal.

# Patient Summary

MX Access now combines claims and clinical data, creating an integrated list of medications, problems & diagnoses, encounters, and procedures. These integrated tabs allow you to filter by clinically-sourced data, claims-sourced data, or all data. The inclusion of claims data expands your view of the care and services provided to your patients, and provides a layer of additional insight into things like medications the patient filled, not just those prescribed.



[User Support](#) | [Rashel P F Kostolansky](#) | [Logout](#)

[Search](#)

[Recent Patients](#)

[Burke, Terry](#)

2

3
[More demographics](#)
4
[View summary](#)

Burke, Terry 10/06/1997 ( 21 Yrs ) F

Summary

Allergies

Insurance 5

Medications 6

Problems & Diagnoses

Encounters 7

Labs 8

Radiology

Procedures

Documents 9

Vaccinations

Next Of Kin

## Patient Summary 1

### Allergies

▲ Allergen	▲ Reaction	▲ Severity	▼ Onset Date
Peanut	Anaphylaxis	▲ Severe	01/21/2001
Aspirin	Rash	▲ Mild	01/21/2001

### Medications

▲ Medications	Dose	Details
aspirin 325 mg Tab	325mg Tab	1
Ibuprofen 800 mg Oral Tablet	1 Tablet YC	0

### Problems & Diagnoses

▲ Description	▼ Date
Chest pain on exercising	05/10/2018
Chest pain on breathing	01/20/2018
Chest pain on breathing	12/10/2017
Chest pain on breathing	10/10/2017
Type 2 diabetes mellitus with unspecified complications	07/10/2017

### Procedures

▲ Code	▲ Description	▼ Date
G9226	Diabetic foot exam	07/10/2017

### Laboratory Results

▲ Description	Details	▼ Date Created
HbA1c		01/22/2018
Smear Review		10/30/2017
Vitamin D 25-OH		10/30/2017
ESR (Wintrobe)		10/30/2017

### Encounters

▲ Encounter Number	▼ Admission	▲ Dischar
3175661RPN	05/10/2018	05/10/2018
B20180121.01	01/20/2018	01/21/2018
B20171210.01	12/10/2017	12/10/2017
B20171010.01	10/10/2017	10/10/2017
A20180710.01	07/10/2017	07/10/2017

Function	Action
1. Patient Summary	Includes the following data sets: allergies, insurance, medications, problems & diagnoses, encounters, laboratory results, radiology, procedures, documents, vaccinations, and next of kin. To see more details, select the tab of interest on the left toolbar or click the <b>Go To</b> icon  at the top right of each data tab.
2. Alert Icons	Icons indicating that the patient has important information. Icons will appear if the patient has abnormal test results, allergies, an alias/additional names, additional addresses, or if the patient is deceased. Click on the icon to see more information.
3. More Demographics	Lists your patient's most recent demographics such as address, phone number, email, MRN, language, primary care provider, and more.
4. View Summary	Click to view patient's medical record in a different format, such as PDF and HTML.
5. Insurance	Lists your patient's current and previous insurance coverages under <b>Active Eligibility</b> and <b>Inactive Eligibility</b> .
6. Medications	Lists your patient's recent and historical (those with an end date) medications. Includes the option to filter by <b>All Meds</b> , <b>Filled Meds</b> (claims data), or <b>Prescribed Meds</b> (clinical data).
7. Encounters	Lists your patient's Hospital & ED encounters and Outpatient encounters. Includes the option to filter data by <b>All Encounters</b> , <b>Clinically-sourced Encounters Only</b> , or <b>Claims-sourced Encounters Only</b> .
8. Labs	Includes various laboratory results such as: microbiology, comprehensive metabolic panel, cardiac ultrasound, and many more. You can view results side-by-side by clicking on the cumulative icon  and graph them to look for trends by clicking on the hyperlink <a href="#">Cumulative Graph</a> .
9. Documents	Click this tab to see any available CCDa, nursing service measures, pulmonary function, physician note, physical therapy, and others.

